

WEEKLY REPORT FOR PROCUREMENT DIVISION

FOR PERIOD ENDING 07 MAY 1986

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

*Office of Logistics*

a. ~~Production and Services Contracts Branch, Procurement Division~~, awarded a contract in the amount of \$257,189.70 to United Digital Networks for two telephone switching systems (DBX-1200) in support of Office of Information Technology requirements. The switches are needed for the expansion of our Headquarters Secure Telephone System in outlying buildings.

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d. Several weeks ago, an unclassified contract was issued by Production and Services Contracts Branch, Procurement Division, to Outward Bound, a non-profit organization, to conduct two executive development training courses for Office of Technical Service senior managers in the mountains of North Carolina. The first course was to begin on Saturday, 3 May 1986.

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e. On Wednesday, 31 April 1986, Representatives from Production and Services Contracts Branch (P&SCB), Procurement Division, visited [redacted] to discuss competing their requirement for moveable shelving. The attendees at the meeting were representatives from Reference Services Division/Exploitation Support Group (RSD/ESG), Map & Imagery Branch/RSD/ESG, NPIC Procurement Team, NPIC Logistics, and NPIC Real Estate Construction Division Team (RECD). P&SCB feels, at this time, that the requesting office has accepted the fact that a sole source will not be considered and thus, steps are being taken in order to compete this requirement prior to the end of the fiscal year. With the assistance of the RECD participant, NPIC will produce a generic list of questions attempting to define their needs and selection criteria. During this information seeking phase they will use this list to contact several shelving vendors resulting in a better defined generic list of criteria and a source selection list. The team has been instructed that a trip report should be maintained for each contact with any of the competing vendors. Pending the submission and approval of the source evaluation criteria list to P&SCB an RFP will be issued. It is anticipated that a contract will be awarded no later than 15 September 1986. [redacted]

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h. On 5 May 1986, the Contracting Officers Technical Representative for the [redacted] contract notified the contracting officer, Automated Data Processing and Engineering Branch, (ADP&EB), Procurement Division, of a potential termination of the subject contract due to security problems. The individual who is working on this contract had his security clearances pulled and all

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i. On 5 May 1986, discussions were held with representatives of Network Systems Engineering Group/Office of Information Technology concerning a requirement for a competitive request for proposal (RFP) for Computer Systems Programming support. This requirement in the anticipated amount of \$2 million will cover a three year period. A draft Statement of Work was provided to the Automated Data Processing and Engineering Branch, Procurement Division, for review and comments. Future meetings have been planned for the expeditious completion of the preparation of this RFP. [redacted]

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j. The General Procurement Branch, Procurement Division, in coordination with the New Building Project Office has extended the closing date for Request for Proposal (RFP) No. 86D004 from 1 May to 12 May 1986. The RFP is for approximately 84,600 square yards of

carpet tiles with an option for an increased quantity of 10,000 square yards. The offerors are also being asked to quote on providing a Manufacturer's Technical Service Representative to oversee the actual carpet installation. The extension of the closing date for the RFP is due in part to numerous clarifications to the specifications and the offerors' difficulty in obtaining required test reports from independent testing labs. Funds in the amount of \$2 Million have been set aside for this effort.

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### 3. Significant Events Anticipated During the Coming Week

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*Does SD know this?*